DRDP Online Roles and Permissions

Role	Permissions
Teacher	View and search for child View classes Enter, edit and view child ratings Run and view reports View teachers assigned to class
Teacher of Record	View and search for child View classes Enter, edit, view and lock child ratings Run and view reports View teachers assigned to class
Data Entry/Analyst	Create, edit, view, search child Create, edit and view classes Enter ratings for assigned classes and sites Run and view reports Upload files Download demographics including ratings and scores
Site Administrator	Create, edit, view, search child Re-assign or re-enroll child Create, edit and view classes Create users (teachers) View ratings, lock ratings, unlock ratings Withdraw child from classes Can be assigned to multiple sites View and run reports Upload files Download demographics Download demographics incl. ratings
Agency Administrator	Create and edit sites Create, edit, view, search child Re-assign or re-enroll child Create, edit, view, and delete classes Create users Assign roles Assign all personnel and children to classes View ratings, lock ratings, unlock ratings Withdraw child from classes View and run reports Upload files Download demographics Download demographics incl. ratings

Role	Permissions
*Agency Lead Administrator**	Create and edit sites
	Create, edit, view, search child
	Re-assign or re-enroll child
	Create, edit, view, and delete classes
	Create users
	Assign roles
	Assign all personnel and children to classes
	View ratings, lock ratings, unlock ratings
	Withdraw child from classes
	View and run reports can be assigned to multiple sites
	View and run reports
	Upload files
	Download demographics
	Download demographics incl. ratings and scores

*Agency Lead Administrator role can only be assigned by WestEd staff.