Desired Results for Children and Families

A Project of the California Department of Education, Early Learning and Care Division with the Desired Results Training & Technical Assistance Project
Agenda

• Welcome
• Desired Results Assessment System Components
• DRDP Online for the Spring
• Compare and Analyze

• Program Self Evaluation Process
  – Updates to the 2019/2020 process

• Question and Answer
Which Resources have you tried?
California’s Early Learning and Development System

- Program Guidelines & Resources
- Curriculum Framework
- Professional Development, Supports, & Competencies
- Learning & Development Foundations

Desired Results Assessment System
Desired Results Assessment System
Program Self-Evaluation (PSE)
Management Bulletin 20-03

Early Learning and Care Division

Subject: Fiscal Year 2019–20 Program Self-Evaluation

Number: 20-03

Date: February 28, 2020

Expires: Until Rescinded

Authority: California Code of Regulations, Title 5 sections 18270.5, 18272, 18279, 18280, and 18281

Attention: Executive Officers and Program Directors of all Early Learning and Care Programs

Purpose

This Management Bulletin (MB) informs contractors of California Department of Education (CDE), Early Learning and Care Division (ELCD) programs of the requirements and instructions for submitting the Program Self-Evaluation (PSE) due on June 1 of every year. This MB rescinds and replaces MB 19-01.

Authority

The PSE requirements are described in the California Code of Regulations, Title 5 (5 CCR), sections 18270.5, 18272, 18279, 18280, and 18281.

Directive

All CDE, ELCD program contractors including California Alternative Payment Program (CAPP), California Migrant Alternative Payment (CMAP), California Resource and Referral Program (CRRP), CalWORKs Stage 2 (C2AP), CalWORKs Stage 3 (C3AP), General Migrant Child Care (CMIG), California Family Child Care Home Education Networks (CFCC), California Severely Handicapped (CHAN), General Child Care and Development Program (CCTR), and California State Preschool Program (CSPP) are required to complete and submit the PSE for Fiscal Year (FY) 2019–20.
ELCD Mailing List

• Join the ELCD mailing list and receive management bulletins.

https://www.cde.ca.gov/sp/cd/ci/emailindex.asp
Program Self-Evaluation on CDE Website

Program Self-Evaluations
Information, forms, and instructions for contractors completing Program Self-Evaluations.

Dated: June 1, 2020

Contractors are required to analyze findings from the self-evaluation and develop both a written list of tasks to modify the program for all areas needing improvement and procedures for ongoing monitoring to assure that areas that are satisfactory continue to meet standards.

Also, contractors are required to submit a Summary of Findings of the Program Self-Evaluation (PSE) to the California Department of Education (CDE) by June 1 of every year. Form ELCD 4000 is provided for use in fulfilling the submission requirement for the PSE. Included below are the instructions for completing the Form ELCD 4000.

The PSE webinar will be April 22, 2020, 10 a.m. and April 29, 2020, 1 p.m. Webinar slides will be provided prior to the webinar dates.

Program Questions: If you have any questions regarding the information for the Program Self-Evaluations, please contact your assigned Early Learning and Care Division (ELCD) Field Services Consultant. Please refer to the CDE Consultant Regional Assignments for a list of assigned consultants.

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The following table provides resource forms available for completing Program Self-Evaluations.
PSE Requirements

The Program Self-Evaluation (PSE) requires that the Desired Results system data be compiled and summarized for the:

- DRDP
- DR Parent Survey
- Environment Rating Scale
- Program Review Instrument
PSE and Compliance Review

1. Review materials and procedures.
2. Implement Desired Results System.
4. Send Program Self Evaluation to ELCD by June 1st.
Purpose of the PSE

• Guides programs by examining all three components of the Desired Results system
• Determines program strengths
• Determines areas of improvement
• Establishes program goals for the upcoming year
What happened last year?

Have you met all your goals?
Will some goals need to be extended until next year?
Compiling Data

Data is compiled to assist programs in building a clear picture of group strengths and areas for improvement.
Programs are ready to compile data when:

• Teachers/FCC network managers have completed a DRDP for each child.
  or
• Parent Surveys have been distributed and returned.
  or
• Each classroom/FCC home has completed an ERS Profile.
DRDP data is compiled…

… by site

…by program

…by age group

…by contract
DRDP Online Demonstration

Desired Results Developmental Profile ONLINE
Brought to you by California Department of Education, Early Education and Support Division

Login

Current DRDP Tech Users, please reset your password for DRDP Online by selecting FORGOT PASSWORD.

Email *

tbarret@wested.org

Password *

********

LOGIN

FORGOT PASSWORD

If you need assistance with DRDP Online®, please contact the Desired Results Training and Technical Assistance Project at 1-800-770-6339 or email DRDPOnline@wested.org.

Thank you and welcome to DRDP Online!
DRDP Group Report by Age

- DRDP 2015 (IT)–Birth-35 months
- DRDP 2015 (PS)–36 months-Kindergarten
- DRDP-K–Transitional Kindergarten
- DRDP (SA)–Kindergarten-12 years
DRDP Online (continued)

• Look for areas of growth
• Discuss areas that may need some additional training for staff
DRDP Online: Cohort Progress Report: Infant Toddler

73 children were selected for this cohort. This report shows all domain scaled scores for the selected group within the current year (to date). Not all children may be rated in all rating periods.


### Approaches to Learning Self-Regulation

#### Winter 2019-20
(n = 54)

- Responding Earlier: 6% (3)
- Responding Later: 17% (9)
- Exploring Earlier: 37% (20)
- Exploring Middle: 37% (20)
- Exploring Later: 4% (2)
- Building Earlier: 0% (0)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)

#### Fall 2019
(n = 52)

- Responding Earlier: 4% (2)
- Responding Later: 19% (10)
- Exploring Earlier: 52% (27)
- Exploring Middle: 21% (11)
- Exploring Later: 4% (2)
- Building Earlier: 0% (0)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)

### Social and Emotional Development

#### Winter 2019-20
(n = 53)

- Responding Earlier: 6% (3)
- Responding Later: 15% (8)
- Exploring Earlier: 32% (17)
- Exploring Middle: 40% (21)
- Exploring Later: 8% (4)
- Building Earlier: 0% (0)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)

#### Fall 2019
(n = 52)

- Responding Earlier: 6% (3)
- Responding Later: 19% (10)
- Exploring Earlier: 46% (24)
- Exploring Middle: 29% (15)
- Exploring Later: 0% (0)
- Building Earlier: 0% (0)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)

### Language and Literacy Development

#### Winter 2019-20
(n = 54)

- Responding Earlier: 4% (2)
- Responding Later: 19% (10)
- Exploring Earlier: 19% (10)
- Exploring Middle: 13% (7)
- Exploring Later: 31% (17)
- Building Earlier: 15% (8)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)

#### Fall 2019
(n = 52)

- Responding Earlier: 2% (1)
- Responding Later: 23% (12)
- Exploring Earlier: 27% (14)
- Exploring Middle: 21% (13)
- Exploring Later: 17% (9)
- Building Earlier: 10% (5)
- Building Middle: 0% (0)
- Building Later: 0% (0)
- Integrating Earlier: 0% (0)
California Department of Education
Early Education and Support Division
March 2017

Desired Results Developmental Profile – Summary of Findings
Program Action Plan Educational Goal

<table>
<thead>
<tr>
<th>Contractor Legal Name</th>
<th>Age Group (Infant/Toddler, Preschool, School-Age)</th>
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<tbody>
<tr>
<td>Contract Type</td>
<td>Planning Date</td>
</tr>
<tr>
<td>Planning Date</td>
<td>Lead Planner Name and Position</td>
</tr>
</tbody>
</table>

Review the Desired Results Developmental Profile Summary of Findings at the Program or Network level and plan on the areas that your agency will focus on. Each contract type should have a program level plan and action steps. Include this information in the response boxes below.

This form can be expanded and is not limited to a single page.

Key Findings by Domain from Developmental Profiles

Ask: Where is the program now?

Educational Program Goal(s)

Ask: Where does the program want to go?
Group data is compiled and analyzed to inform:

- Professional Development
- Curriculum/Materials Required
- Staff or Program Schedules
- Child-Staff Interactions
- Parent Education/Community Outreach
- Program or Classroom Use of Space
Environment Rating Scales
ERS data is compiled at the ...

...site

...classroom/family child home

...contract
Compile Program ECERS Subscale Scores by:

- Adding the average subscale scores for classrooms/homes in the program for subscales I through VII.

- Dividing each sum by the number of classrooms/homes. For example:

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<td>15.0/5 = 3.00</td>
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</table>

I. Space & Furnishings (1-8)

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<td>15.4/5 = 3.08</td>
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II. Personal Care Routines (9-14)

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<th>3.7</th>
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<td>Total</td>
<td>22.1/5 = 4.5</td>
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III. Language – Reasoning (15-18)

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<th></th>
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<th>6.5</th>
<th>5.8</th>
<th>5.7</th>
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<td>Total</td>
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IV. Activities (19-28)

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<th>4.5</th>
<th>6.0</th>
<th>5.6</th>
<th>5.8</th>
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<tr>
<td>Total</td>
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</table>
ERS Summary of Findings

California Department of Education
Early Education and Support Division
March 2017

Environment Rating Scale – Summary of Findings

<table>
<thead>
<tr>
<th>Contractor Legal Name</th>
<th>Age Group (Infant/Toddler, Preschool, School Age)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Type and/or FCCHEN</td>
<td>Planning Date</td>
</tr>
<tr>
<td>Planning Date</td>
<td>Lead Planner Name and Position</td>
</tr>
<tr>
<td>Follow-up Date(s)</td>
<td>Lead Planner Name and Position</td>
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</table>

This form can be expanded and is not limited to a single page

<table>
<thead>
<tr>
<th>Subscales and Average Scores</th>
<th>Key Findings from Environment Rating Scale (ERS items)</th>
<th>Action Steps (Include instructional materials, training needs, change to schedules, space, and supervision.)</th>
<th>Expected Completion Date and Persons Responsible</th>
<th>Follow-Up and Reflection (Changes made, date completed, and time extended.)</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

Keep this document for your files –ELC 09
Parent Survey data is compiled…

…by site (recommended)

…by contract
Parent Survey Summary of Findings

<table>
<thead>
<tr>
<th>Contractor Legal Name</th>
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</table>

This form can be expanded and is not limited to a single page.

<table>
<thead>
<tr>
<th>Key Findings from Parent Surveys</th>
<th>Action Steps (including communication, training, schedule, space, instructional materials, and supervision changes)</th>
<th>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</th>
<th>Follow-Up and Reflection (Changes made, date completed, time extended)</th>
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Keep this document for your files –ELC -09
Early Learning and Care
2019–20 Program Instrument
California Department of Education
June 2019

Please note: evidence requests followed by “Hard copy only” in parenthesis are
only applicable only to Federal Program Monitoring (FPM) reviews conducted
onsite. Evidence requests not followed by “Hard copy only” in parenthesis are
applicable to both FPM reviews conducted onsite and online.

I. Involvement

ELC 01: Parent Involvement and Education

1.0 General Child Care and Development Program (CCD), California State
Preschool Program (CSP), California State Migrant Child Care and
Development Program (CMCD), California Programs for Special Needs
Children (CPSC), Family Child Care Home Education Networks (FCCN)—
There is a parent involvement and education component, including the
sharing of program goals and structure with families. The program ensures
that effective, two-way, comprehensive communication between staff and
parents is carried out on a regular basis throughout the program year.
(California Education Code [EC] sections 8202, 8203, 8240(e), 8245(b)[3] and
[b][9]; California Code of Regulations, Title 5 [5 CCR] Section 18275.

Evidence Requests

Completed Parent/Teacher Conferences (Hard copy only)
Abbreviation: PrTchConf
Description: Parent/teacher conference forms regarding the child’s progress will
be reviewed onsite (hard copy only).

Item Instructions:
Related Items: ELC 01
Programs will need to…

• Complete the Program Review Instrument.

• Consider Contractor Requirements.
  – Review all categories that apply to all contracts
  – Provide description of findings.

• Complete one EESD 4001 form
Resource Documents
PSE Requirement

• All contractors are required to complete and submit one (1) ELCD 4000.

• Programs must be able to verify the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.

Due to ELCD by June 1st at 5:00 pm
Do you need to turn in this form to ELCD?

Program Self-Evaluation
Fiscal Year 2019–20

1. Contractor Legal Name (Full Spelling of Legal Name required. Acronyms or site names not accepted): 

2. Four-Digit Vendor Number: 

3. Program Director Name (as listed in the Child Development Management Information System [CDMIS]): 

4. Program Director Phone Number: 

5. Program Director Email: 

6. Statement of Completion: 
I certify that an annual plan has been developed and implemented for the Program Self-Evaluation (PSE) that includes the use of the Program Review Instrument (PRI), age appropriate Environment Rating Scales, Desired Results Parent Survey, Alternative Payment and/or Resource and Referral Parent Survey, and the Desired Results Development Profile for all applicable contract types, per California Code of Regulations, Title 5 (5 CCR), Section 18279. I also certify that all documents required as part of the PSE have been completed and are available for review and/or for submittal upon request.

The Program Review Instrument (https://www.cde.ca.gov/fg/ct/er/) includes Items 1 through 20 as applicable to your contract type(s):

7. Signature of Program Director, as listed in the CDMIS (Wet signature): 

8. Date of Signature: 

9. Name and Title of contact person completing the PSE: 

10. Contact Person Telephone number: 

11. Contact Person Email Address: 

12. Scan and email the signed PSE, all four (4) pages, including additional sheets, together to FY1920PSE@cde.ca.gov using the fiscal year and the contractor’s legal name in the subject line.

NOTE: All supporting documents required as part of the PSE are to be kept on site and shall not be included with the submission of the PSE.

Page 1 of 4
ELCD 4000

• Complete all fields
  – Full name of contractor
  – Four digit vendor number
  – Program director name as listed in CDMIS

• Providing a summary
  – Provide assessment in narrative format
  – Each summary page needs to include all contract types for your agency
Friendly Reminder

• Prior to completing and submitting ELCD 4000
  – update CDMIS with current Executive Director and Program Director information
  – the name of the Program Director must align with the name listed on the ELCD 4000
PSE Analysis

• The PSE requires analysis of findings from self evaluation and development of both a written list of tasks to modify the program for all areas needing improvement and procedures for ongoing monitoring to assure that areas that are satisfactory continue.
What needs to be sent to ELCD by June 1?

**Program Self-Evaluation**

Fiscal Year 2019-20

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   I also certify that all documents required as part of the PSE have been completed and are available for review and/or for substantiation upon request.
   The Program Review Instrument (https://www.cde.ca.gov/pd/bf/amonitoring)
   Includes Items 1 through 20 as applicable to your contract type(s):

7. Signature of Program Director, as listed in the CDMIS (Wet signature):

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11. Contact Person Email Address:

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    **NOTE:** All supporting documents required as part of the PSE are to be kept on site and shall not be included with the submission of the PSE.
Submitting Forms

• The PSE must be submitted electronically.

• Scan and submit the signed ELCD 4000 to fy1920pse@cde.ca.gov using the FY and the contractor’s legal name in the subject line (example: 19-20 XYZ School District).
PSE on CDE Website

Program Self-Evaluations
Information, forms, and instructions for contractors completing Program Self-Evaluations.

Due: June 1, 2020

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Keep It Alive!

• Keep up the continuous improvement process and implement the plan.

• Keep families involved and aware!!!

• Make sure teachers know the plan and continue to reflect and refine. They will make it happen.
Desired Results Website

- Resources
- Forms
- Links to additional websites
## Getting Started

Need help?

Please contact WestEd DRDP Online Customer Service at 800-770-6339, email drdponline@wested.org, or select a preferred date and time to meet with a DRDP Online customer service representative. Select the calendar icon below to schedule an appointment today.

### Certified Trainer/Vendor Login Only

- **E-mail or username**: tosbeth@wested
- **Password**: ********

**Math question**: 2 + 1

### DRDP Online Microlearning and Tip Sheets

View the entire DRDP Online Microlearning Video Series on YouTube.

<table>
<thead>
<tr>
<th>Role</th>
<th>Microlearning Videos</th>
<th>Tip Sheets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator</td>
<td>- Introduction to DRDP Online MP4 video</td>
<td>YouTube</td>
</tr>
<tr>
<td></td>
<td>- Selecting Assessment View for Your Agency MP4 video; 2:04</td>
<td>YouTube</td>
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<td>- Adding Users MP4 video; 3:34</td>
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<td>- Adding Classes MP4 video; 4:12</td>
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<td>- Child Upload Templates MP4 video; 5:23</td>
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<td>- Add Information and Format Child Upload Template MP4 video; 5:34</td>
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<td>- How to Upload Classes by Using the Upload Class Template MP4 video; 2:28</td>
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<td>- Edit Rating Periods MP4 video; 1:54</td>
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<td>- Managing Enrollment MP4 video; 5:23</td>
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DRDP Portfolio App

Welcome to the Desired Results Developmental Profile (DRDP) Portfolio App.

The app allows users to create and manage portfolios for children, with options to add notes, select measures, and access various domains.

For more information, please visit the California Department of Education website.
DRDP (2015) Tutorials

Steps to Completing the DRDP® (2015) Assessment Instrument

Preschool English Language Development Measures

Orientation to the DRDP® (2015) Assessment Instrument

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Webinar Announcement: Completing the Program Self Evaluation Using the Program Review Instrument

The CDE, ELCD is hosting a series of webinars to provide contractors with information on completing the fiscal year 2019–20 Program Self-Evaluation (PSE).

Contractors are required to complete a PSE annually, and submit a summary of the findings to the CDE, ELCD by June 1. The first webinar is about using the Program Review Instrument as a tool for completing the PSE. Subsequent webinars will follow on April 22 and April 28. The focus of those webinars will be on completing the required Form ELCD 4000, and submission requirements for the PSE. The ELCD is offering two sessions of each topic for flexibility, and to accommodate contractors’ schedules.

Below is the information you will need to participate in the first series of webinars, “Completing the Program Self-Evaluation Using the Program Review Instrument”. Information on subsequent webinars, “Fiscal Year 2019–20 Program Self-Evaluation Submission Requirements,” will be announced soon.

Pre-registration is not required to participate in the webinar.

March 18, 2020
9:30 a.m.
Topic: Completing the Program Self Evaluation Using the Program Review Instrument
Contact Information

Desired Results Training & Technical Assistance Project

333 North Lantana Street, Suite #277
Camarillo, CA 93010
800-770-6339

www.desiredresults.us

desiredresults@wested.org
Thank you for your participation!