

DRDP Online 2025 Tip Sheet

Generating Parent Progress Reports in DRDP Online

The Parent Progress Report is a summary for parent conferences that shows a child's progress over time. It includes graphics and descriptors to help parents understand the child's rating, as well as additional information about their progress.

1. Viewing the Parent Progress Report

1. Log in to DRDP Online.org with your username and password to get started.
2. In the menu on the left, choose **Reports**. (Several types of report options are in the dropdown.) Choose **2025 Parent Progress Report** (*Figure 1-1*).



Figure 1-1: 2025 Parent Progress Report

3. At the top of the page, several filters require information. The red asterisk * indicates which fields are required. The State and Agency fields will automatically populate.
4. Select the Rating Period, Site, and Classroom. Selecting an Age Group is optional.
5. Select **Show Report** to view it online or **Download Report** to view or save it as a PDF (*Figure 1-2 below*).

2025 Parent Progress Report

Select a rating period and classroom to generate a report for all the children in the classroom. The report will include scaled scores for these children in all rating periods in the current year.

State * California Agency * DEMO Comprehensive Rating Period * Spring 2026 Site * Camp Nani Classroom * Kona Preschool Clas...

Age Group Select Age Group

Activities Bank Report Show Report Download Report Clear

Figure 1-2: Show or Download the 2025 Parent Progress Report

1.1. Showing the Report

The onscreen report will show all the children for the class and age group selected; however, only those with locked ratings will appear. The child's name, classroom, and assigned teacher are at the top of the report (*Figure 1.1-1*).

5 children were selected in the Spring 2026, Fall 2025 Kona Preschool Classroom classroom. Not all children may be rated in all rating periods.

Brianna's Developmental Progress

Name: Brianna Rodriguez Drdpld: 2005110 Assessment Date: 4/30/2026, 10/15/2025

Class: Kona Preschool Classroom Teacher: sai torenrollment, Nani Carrere

Site: Camp Nani Agency: DEMO Comprehensive

Figure 1.1-1: Onscreen Report

2. Domains and Developmental Levels

1. The report will chart domain and developmental levels via two color bars depending on which skills are being assessed.
2. The first color bar indicates developmental levels by color code (*Figure 2.1-1 below*).

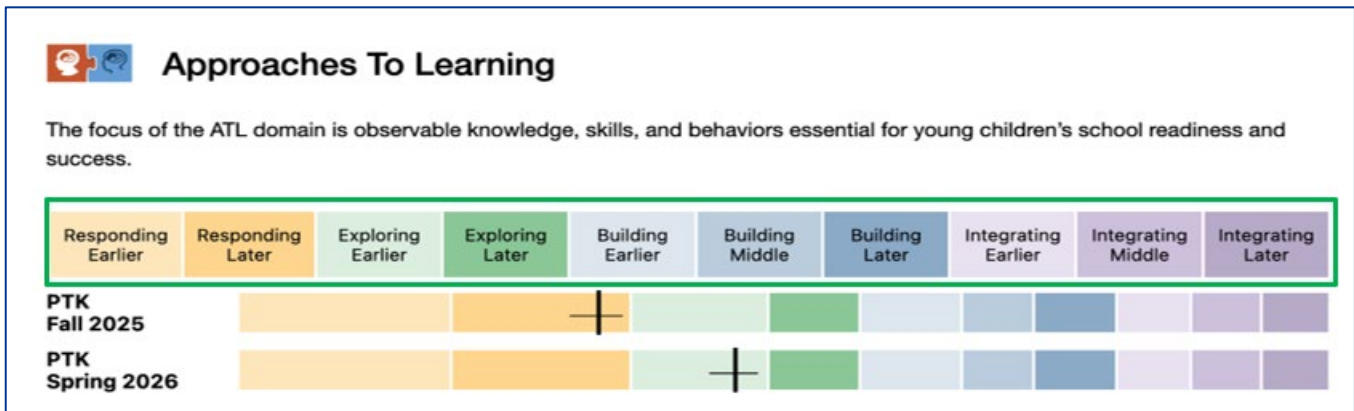


Figure 2-1: Developmental Levels by Color Code

3. The next two color bars show the child's overall domain rating for a specific domain for each of the indicated rating periods, as indicated by a black vertical line. (*Figure 2.1-2*).

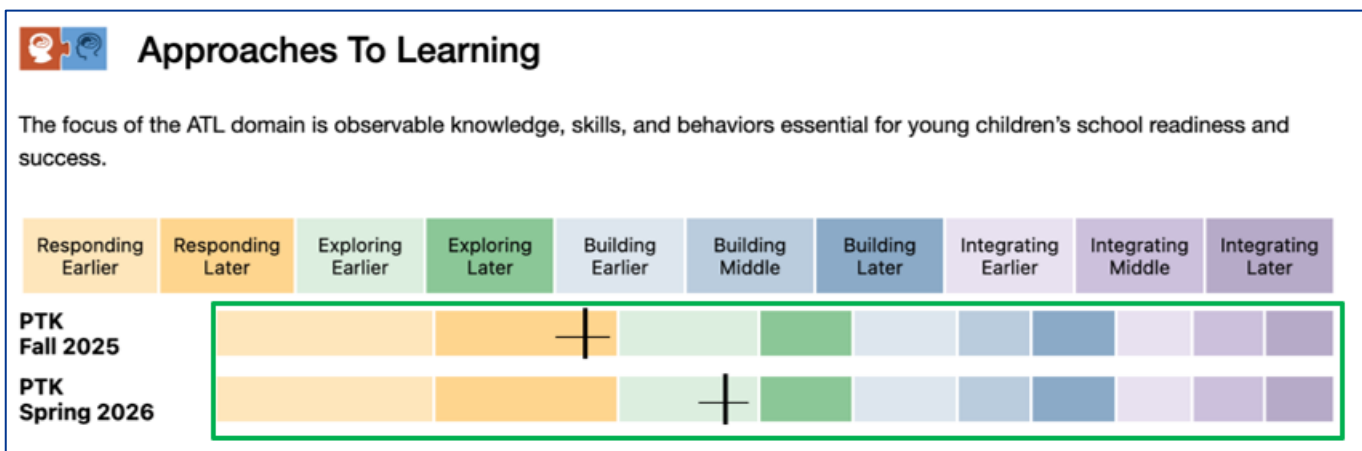


Figure 2.1-2: Rating Levels

4. Below the color bars is a statement explaining what type of skills, knowledge, and behaviors children are exhibiting and strategies for families to try at home to support their child's growth and development at this level (*Figure 2.1-3 below*).

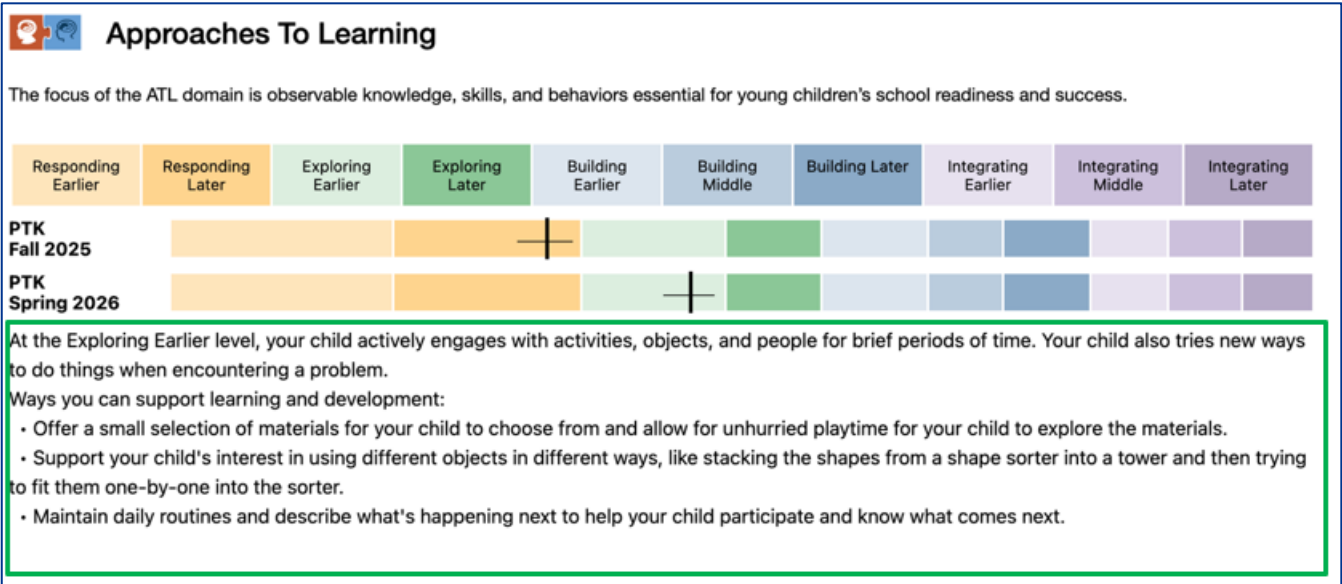


Figure 2.1-3: Explanation of Skills and Strategies to Support Child

5. The Parent Progress report repeats this information for all domains with sufficient ratings. If a domain does not have sufficient developmental-level ratings, the report will display the following message: "Not enough rated measures to provide a scaled score."

2.1. Downloading the Report

At the top of the page, there is also an option to download a report as a PDF. Once selected, you'll see a list of children for whom reports are available. You can download reports for one or multiple children by checking the boxes to the left of their names (*Figure 2.2-1 below*).

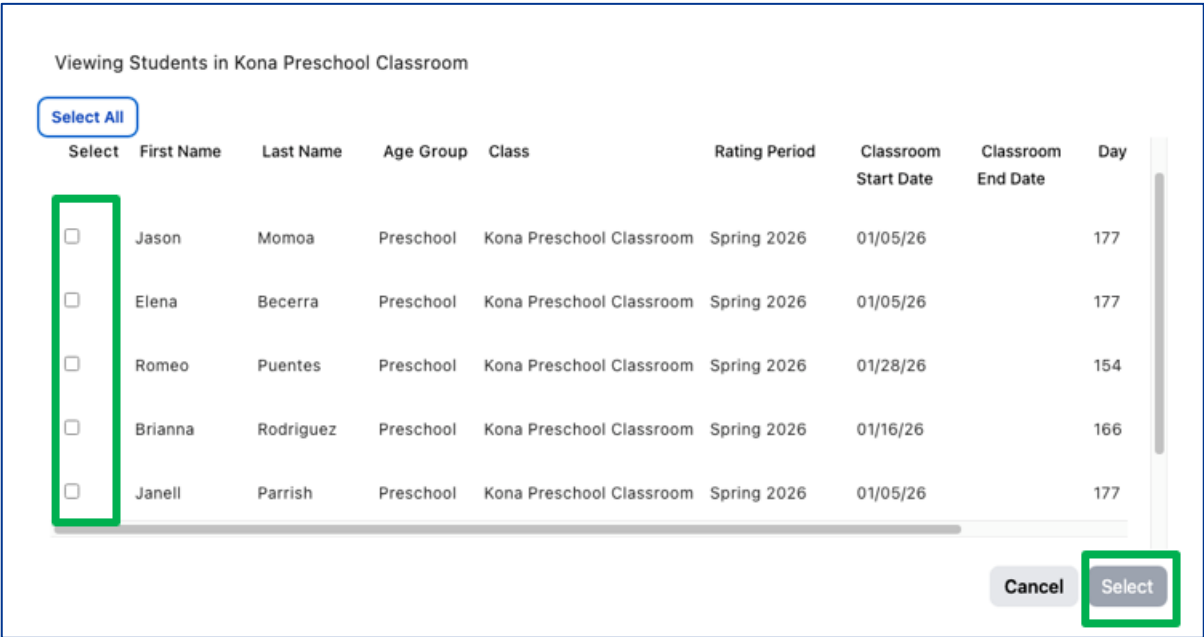


Figure 2.2-1: Viewing Students to Download Window

6. After selecting the child or children you would like to have reports for, choose the **Select** button at the bottom right of the list of children (*Figure 2.2-1*).
7. You will receive a PDF version of the report to print or save.

The Child Progress Report can be pulled for any or all children in the classroom.
Reports can be pulled in English or Spanish.

3. Activities Bank Report

The DRDP 2025 Parent Progress Report includes a feature called the Activities Bank Report. This tool helps teachers choose learning activities based on each child's DRDP data to assist children in progressing to the next developmental level. Teachers can share activities with parents so they can work with the child at home.

1. To get started, select **Activities Bank Report**. (See *Figure 3.1-1*)

Figure 3.1-1: Activities Bank Report

2. Select a child by clicking the down arrow to open that child's Activities Bank. (See *Figure 3.1-2*)

Figure 3.1-2: Activities Bank Report

- Review and choose activities in relevant domains that support the child's current needs and next developmental level. Check the box next to each activity you want to include (See Figure 3.1-3).

Brianna's Activities Report

Save

Child: **Brianna Rodriguez** Class: **Kona Preschool Classroom** Rating Period: **Spring 2026** Teacher: **sai torenrollment, Nani Carrere**

Approaches To Learning

ATL1 Engagement, Attention, and Persistence	ATL2 Curiosity, Interest, and Initiative	ATL3 Problem-Solving	ATL4 Planning
Exploring Later	Building Earlier	Building Earlier	Building Earlier
☐ Encourage imaginative role-play activities with dolls or stuffed animals. ☐ Set up structured sand and sensory table activities. ☐ Facilitate train track building and reconstruction games. ☐ Plan activities promoting return to focus after distractions. ☐ Organize simple cooking or pretend kitchen activities.	☐ Facilitate question-prompting exploration walks. ☐ Conduct marble maze exploration games. ☐ Organize interactive neighborhood exploration activities. ☐ Engage in sound exploration with musical instruments. ☐ Guide observation and inquiry sessions with various toys.	☐ Find a broom after adult points out spilled sand. ☐ Adjust puzzle piece orientation after adult suggestion. ☐ Retrieve paintbrush after adult prompt. ☐ Find and use a towel after adult recommendation. ☐ Pick up books when adult indicates they are on the floor.	☐ Set out napkins and cups for snack time. ☐ Organize blocks into bins with adult support. ☐ Arrange paints and paper following adult instructions. ☐ Help set chairs for group activities. ☐ Lay out puzzle pieces upon adult suggestion.

Activities saved successfully for Brianna Rodriguez.

Figure 3.1-3: Activity Selection

- Once you have scrolled down to review all the developmental domains, select **Save**.
- You will get a notification alerting you that you successfully saved the activities.
- Share selected activities with parents/caregivers (optional).

Helpful Resources for DRDP Online

- For assistance, please contact 1-800-770-6339 or email DRDPOnline@wested.org.
- To access additional instructions, tip sheets, and video tutorials for DRDP Online, visit the [Desired Results for Children and Families/DRDP Online Resources webpage](#).
- Register for a one-hour [DRDP Online webinar](#) and earn professional development hours.
- Sign up for the [DRDP Online Update](#) weekly email bulletin.
- Subscribe to the [WestEd DRDP Resources](#) YouTube channel.