This training introduces teachers, program administrators, and other designated staff to DRDP Online, an online support system for the Desired Results Developmental Profile assessment instruments.

During the half-day of instruction, administrators and staff learn how to:

* Assist agency staff to learn to complete the DRDP through DRDP Online.
* View results for individual children and groups of children by classroom, site, and agency once information is entered.
* Support continuous program improvement as teaching staff and program administration work together to look at the results, create reports, compare and analyze data, identify program needs, and plan their next steps.

**Cost: $2000 per day for one or two sessions of the training for up to 25 people each***Webinars are available at no charge.*

Sessions may be: one (1) DRDP Online training, two (2) DRDP Online training sessions for different groups, OR one (1) DRDP Online training and one (1) DRDP Portfolio App training

**Time:** 3 hours (4 hours with DRDP Portfolio App add on)

**Requirements:** Participants must have:

* Access to a computer or tablet to access DRDP Online during the training
* Internet connection
* DRDP Online account
* Must sign into account at least two days prior to training
* Have login information (username and password) ready at training

**Agency Information**

Agency Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Programs: Infant/Toddler Preschool TK/Kindergarten School Age

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Training Information**

Requested Training Dates and Times: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - First Choice: \_\_\_\_\_\_\_\_

 - Second Choice: \_\_\_\_\_\_\_

 - Third Choice: \_\_\_\_\_\_\_\_\_

Location of Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person in Charge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Attendees: \_\_\_\_\_\_\_\_Please note: (25 participants or less per session)

**Does your facility provide?**

LCD Projector \_\_\_Yes \_\_\_No

Wireless microphones \_\_\_Yes \_\_\_No

 **Please submit the completed form to:**

Matt Caetano - WestEd, Center for Child & Family Studies

mcaetan@wested.org Phone: 800 770-6339

Direct Line: 805 465-4439 Fax: 805 465 4444