

Academic Unit FAQ
Meaningful Observation Training

Q	A
<ul style="list-style-type: none"> How many units will I receive? 	Participants receive 1 unit. An academic unit may be applicable to a higher education degree. For a BA/BS or MA/MS degree, the 1 academic unit may be considered. This unit counts as an elective course.
<ul style="list-style-type: none"> How much does it cost? 	The cost for 1 academic unit is \$100.00
<ul style="list-style-type: none"> How do I register? How do I pay? Can I write a check? To whom do I write the check? How long do I have to register for the class after the training is completed? 	Fill out the attached CSUCI Extended Education enrollment form, print it, and enroll by fax, mail or phone at the numbers and address provided. Please note course numbers are valid only for assignments received by WestEd from January 18, 2016- May 26, 2017. Students submitting assignments after May 26, 2017 must register for summer 2017 academic credit.
<ul style="list-style-type: none"> Why do I have to give my SSN? 	CSUCI requires a Social Security number for registration in a course.
<ul style="list-style-type: none"> What do I have to do to in the course? What are the requirements for the course? Do I have homework? Are there any tests? When and where do I submit my assignment? 	Attendance at the one (1) day training is required. Participants must <u>sign in and out</u> to verify attendance. The sign in/out sheet will be sent to CSUCI. Participants also need to complete the following assignments: (1) Read the DRDP (2015) and DRDP (2015) User's Guide (2) The assignment consists of creating a portfolio for a single child, which includes anecdotal notes, photos with captions, work samples with captions, observations from parents, family, and other staff, and/or journal entries, or running records overtime. This documentation can be copied, but be organized to support completing the DRDP (2015). All evidence should be gathered over 60 calendar days and be mailed to the address below within 65 days of the training. You will submit your completed assignment to the following address: DR Fee-Based Training, 333 N. Lantana Street #277, Camarillo, CA 93010
<ul style="list-style-type: none"> Will I get a refund if I do not complete the assignments? 	There are NO refunds. Please plan ahead to avoid disappointment.
<ul style="list-style-type: none"> Is this professional growth? How do I get professional growth? Will we get a certificate? 	Professional growth is something that an agency approves for each participant. A certificate is given out to each attendee to verify attendance. This unit is a true college credit. Participants registered for the course will receive a separate certificate.
<ul style="list-style-type: none"> How do I request a transcript? 	For an official transcript are available from CSUCI. Information on how to order a transcript can be found on the http://www.csuci.edu/records-registration/official-transcript.htm .
<ul style="list-style-type: none"> Do I get a grade? 	If you choose to take an academic unit you will be graded on your assignment. Grades are posted after the end of the semester.
<ul style="list-style-type: none"> What if I have other questions? 	If you have any other questions about this process, please call Maria Lazaro at 800.770.6339.

CALIFORNIA STATE UNIVERSITY AT CHANNEL ISLANDS (CSUCI)

EXTENDED EDUCATION

ACADEMIC UNITS – Spring 2017

Courses you wish to enroll in:

*Course Title	*Dept. & Course # (e.g. BUS 200)	Class #	*Units	*Fee
Meaningful Observation of Preschool Children	ECS 906	2880	1	\$100
Desired Results Developmental Profile Teacher Training	ECS 907	2881	1	\$100

Please note these course numbers are valid only for assignments received by WestEd from January 18, 2016 through May 26, 2017. Students submitting assignments after May 26, 2017, must register for summer 2017 academic credit.

Assignment for Academic Credit

Course Title: Meaningful Observation of Preschool Children

Dept. & Course #: ECS 906 (Academic Credit)

Description:

This one day training course concentrates on one component of the Desired Results training already approved for academic credit. The component it covers is the observation of young children. This training is offered for teachers of childcare agencies in state-funded and other programs. One unit of academic credit will be offered to students based on their attendance in class and the successful completion of the assignment. Students must register using the attached form. Students must also sign in and out to verify their attendance at the training.

The class will meet in person once for eight hours. Students will then be given an assignment that they will take back to their classrooms. The remaining seven contact hours will include feedback on the assignment and the assignment itself. All contact for the remaining hours will be via phone, email, or fax.

Written Assignment:

Each student is required to:

1. Read the DRDP (2015) and the DRDP (2015) User's Guide.
2. Create a portfolio for a single child which includes anecdotal notes, photos with captions, work samples with captions, observations from parents, family, and other staff, and/or journal entries or running records over time. This documentation could be copied, but be organized to support completing the DRDP. All evidence should be gathered over 60 calendar days and be mailed to the address below within 65 days of the training you attended. Mail the assignment to: DR Fee Based Training, 333 N. Lantana St. Suite #277, Camarillo, CA 93010.

For additional questions or concerns please contact Maria Lazaro at 800.770.6339.

Continuing Education Unit (CEU) Credit FAQ

Meaningful Observation Training

CEU credit: Continuing Education Units are offered for various professional development courses. CEU are used when employers, relicensure agencies, school districts and other authorities require a specified number of hours of noncredit study for career advancement. CEU are not accepted for academic credit and do not apply toward degree programs or meet teaching credential requirements.

Q	A
<ul style="list-style-type: none"> What unit should I choose? How many units do I get? 	CEU cannot be applied towards a degree. If you are earning units for an increase in pay, the CEU may be acceptable. (This may require your employer's prior notice.)
<ul style="list-style-type: none"> How much does it cost? 	The cost for 1.5 continuing education units (CEU) is \$75.
<ul style="list-style-type: none"> How do I register? How do I pay? Can I write a check? To whom do I write the check? How long do I have to register for the class after the training is completed? 	Fill out the attached CSUCI Extended Education enrollment form, print it, and enroll by fax, mail or phone at the numbers and address provided. Credit card (MasterCard only) or check made out to CSUCI is accepted. Cash is not accepted. Participants MUST register within 7 days of the training.
<ul style="list-style-type: none"> Why do I have to give my SSN? 	CSUCI requires a Social Security number for registration in a course.
<ul style="list-style-type: none"> What do I have to do to in the course? What are the requirements for the course? Do I have homework? 	Attendance at the one (1) day training is required. You must <u>sign in and out</u> at the training. The sign in sheet will be sent to CSUCI to verify attendance. Participants are not required to turn in an assignment to receive CEU.
<ul style="list-style-type: none"> Is this professional growth? How do I get professional growth? Will we get a certificate? 	Professional growth is something that an agency approves for each participant. A certificate is available to each attendee to verify attendance. CEU are true college credits. Participants registered for the course will receive a separate certificate.
<ul style="list-style-type: none"> How do I request a transcript? 	For an official transcript are available from CSUCI. Information on how to order a transcript can be found on the http://www.csuci.edu/records-registration/official-transcript.htm .
<ul style="list-style-type: none"> Do I get a grade? 	Participants receive a Credit or No Credit report.
<ul style="list-style-type: none"> What if I have other questions? 	For other questions, please call Maria Lazaro at 805.383.6364.

**CALIFORNIA STATE UNIVERSITY AT CHANNEL ISLANDS (CSUCI) EXTENDED
EDUCATION**

CONTINUING EDUCATION UNITS (CEU) – Spring 2017

Courses you wish to enroll in:

*Course Title	*Dept. & Course # (e.g. BUS 200)	Class #	*CEU	Fee
Meaningful Observation of Preschool Children	ECS 806	2876	1	\$75
Desired Results Developmental Profile Teacher Training	ECS 807	2877	1	\$75

Please note these course numbers are valid only for assignments received by WestEd from January 18, 2016 through May 26, 2017. Students submitting assignments after May 26, 2017, must register for summer 2017 academic credit.



Channel Islands
CALIFORNIA STATE UNIVERSITY

Extended University

ENROLLMENT FORM EDUC Courses

Date: _____ Birthdate: _____ SS #: _____ Term/Year: _____

Last Name: _____ First Name: _____ M.I. _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Cell) _____ (Other)

Email: _____

Employer: _____ Occupation: _____

- | | | | |
|--------------------------|---|-----------------|--------------------------|
| <input type="checkbox"/> | ECS 906, Meaningful Observation of Preschool Children (2880)* | 1/18/16–5/26/17 | Academic Unit Fee: \$100 |
| <input type="checkbox"/> | ECS, 907, Desired Results Developmental Profile Revised (2881)* | 1/18/16–5/26/17 | Academic Unit Fee: \$100 |
| <input type="checkbox"/> | ECS 806, Meaningful Observation of Preschool Children (2876) | 1/18/16–5/26/17 | CEU Fee: \$75 |
| <input type="checkbox"/> | ECS 807, Desired Results Developmental Profile Revised (2877) | 1/18/16–5/26/17 | CEU Fee: \$75 |

Total: _____

Credit Card #: _____ AMEX: \ / MasterCard: \ / Discover: \ /

Exp Date: _____ ***Visa is not accepted**

Authorizing Signature: _____

Check (Make payable to CSUCI): Check # _____

Enroll in person or by mail at: CSU Channel Islands Extended University
Sage Hall 2109
One University Drive
Camarillo, CA 93012
FAX: (805) 437-8859 or
Phone: (805) 437-2748

REFUNDS

For CEU and non-credit courses, refund requests must be made in writing and received before the course begins. CSU Channel Islands retains \$20 of refunded fees as a processing fee. For degree credit courses, see University catalog and Schedule of Classes for refund dates and policies.

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