



## Program Self-Evaluation Fiscal Year 2019–20

1. **Contractor Legal Name** (Full Spelling of Legal Name required. Acronyms or site names not accepted):
2. **Four-Digit Vendor Number:**
3. **Program Director Name** (as listed in the Child Development Management Information System [CDMIS]):
4. **Program Director Phone Number:**

5. **Program Director Email:**

6. **Statement of Completion:**

I certify that an annual plan has been developed and implemented for the Program Self-Evaluation (PSE) that includes the use of the Program Review Instrument (PRI), age appropriate Environment Rating Scales, Desired Results Parent Survey, Alternative Payment and/or Resource and Referral Parent Survey, and the Desired Results Development Profile for all applicable contract types, per *California Code of Regulations*, Title 5 (5 CCR), Section 18279. I also certify that all documents required as part of the PSE have been completed and are available for review and/or for submittal upon request.

**The Program Review Instrument** (<https://www.cde.ca.gov/sp/cd/ci/#monitoring>)  
**includes Items 1 through 20 as applicable to your contract type(s):**

7. **Signature of Program Director**, as listed in the CDMIS (Wet signature):

8. **Date of Signature:**

9. **Name and Title of contact person completing the PSE:**

10. **Contact Person Telephone number:**

11. **Contact Person Email Address:**

12. Scan and email the signed PSE, all four (4) pages, including additional sheets, together to [FY1920PSE@cde.ca.gov](mailto:FY1920PSE@cde.ca.gov) using the fiscal year and the contractor's legal name in the subject line.  
**NOTE: All** supporting documents required as part of the PSE are to be kept on site and **shall not be included** with the submission of the PSE.

**Summary of Program Self-Evaluation  
Fiscal Year 2019–20**

**13. In accordance with Title 5 *California Code of Regulations* (5 CCR), Section 18279(b)(3), provide an assessment, in narrative format, summarizing the:**

**A) Staff and**

**B) Board member participation, in the PSE process.**

**Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.**

**14. In accordance with 5 CCR, Section 18279(b)(5), provide a summary of the program areas that:**

**A) Did not meet standards,**

**B) A list of tasks needed to improve those areas and addressed in a timely and effective manner.**

**Summary is to include all contract types for your agency. Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.**

**15. In accordance with 5 CCR, Section 18279(b)(6), provide a summary of program areas that:**

**A) Met standards,**

**B) Explains the procedures for ongoing monitoring to ensure that those areas continue to meet standards and addressed in a timely and effective manner.**

**Summary is to include all contract types for your agency. Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.**