

DRDP Online Tip Sheet

Generating Child Progress Reports in DRDP Online

The Child Progress Report displays a child's progress over time using scale scores by domain. Ratings are grouped by domain and span two rating periods in the same year within a single age group.

1. The Child Progress Report

1.1. Viewing the Child Progress Report

- 1. To start, log into DRDPOnline.org with your username and password.
- 2. On the menu bar to the left, select **Reports**. (See *Figure 1.1-1*)



Figure 1.1-1: Reports

3. In the dropdown menu, select Child Progress Report. (See Figure 1.1-2 below.)



Figure 1.1-2: Child Progress Report

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4. Next, select Rating Period, Site, Classroom, and Age Group. (State and Agency will autopopulate.)

The red asterisk indicates which fields of information are required.

5. To show the report, select **Show Report**. To download the report, select **Download Report** and choose the PDF option (*Figure 1.1-3*).

DEMO Fundamental			C.	Dashboard 🙁 Us	ser Profile 🔁 Logout
Child Progres	s Report				
Select a rating period and rating periods in the curre	classroom to generate a repor ent year.	t for all the children in the c	assroom. The report will inc	lude scaled scores for	these children in all
State *	Agency *	Rating Period *	Site *	Classroom	1*
California	DEMO Fundamental	• Fall 2023	▼ Fun Site	Rascals	
Age Group *					
Preschool	•				
			Show R	eport Download	Report

Figure 1.1-3: Show Report and Download Report

1.2. Domains and Developmental Levels

1. The first color-coded bar shows the developmental level labels from Responding Earlier (left) to Integrating Earlier (right) (*Figure 1.2-1*).



Figure 1.2-1: Developmental Levels

2. Under the rating bar, the domains are listed. The black vertical line in each rating period shows the rating level (*Figure 1.2-2*).

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Approaches to Learning - Self-Regulation								
The Approaches to Learning skills include attention maintenance, engagement and persistence, and curiosity and initiative. The Self-Regulation skills include self-comforting, self-control of feelings and behavior, imitation, and shared use of space and materials.								
Social and Emotional Development								
The knowledge or skill areas in this domain include identity of self in relation to others, social and emotional understanding, relationships and social interactions with familiar adults, relationships and interactions with peers, and symbolic and sociodramatic play.								
Language and Literacy Development								
The LLD domain assesses the progress of all children in developing foundational language and literacy skills. These skills can be demonstrated in any language and in any mode of communication.								
Concernent								

Figure 1.2-2: Rating Levels

3. When choosing **Download Report**, select which children's reports to download using the checkboxes next to the children's names (*Figure 1.2-3 below*).

Select	First Name 个	Last Name 个	Age Group	Class 个	Rating Period 🕆	Classroom Start Date	Classroom End Date	Days Enrolled 🕆	Is Locked
	Maria	Lizzo	Preschool	Rascals	Fall 2023	06/01/23		271	₿
	Gina	Pizzier	Preschool	Rascals	Fall 2023	08/01/23		210	⋳
			(10	•	1 – 2 of 2 < >			

Figure 1.2-3: Viewing Students to Download Window

4. After selecting the child or children you would like to have reports for, choose the blue **Select** button at the bottom right of the list of children (*Figure 1.2-4 below*).

Viewing	g Students	in Rascals							
Select	First Name 个	Last Name 个	Age Group	Class 个	Rating Period 个	Classroom Start 🕂	Classroom End Date	Days Enrolled 个	ls Locked
	Maria	Lizzo	Preschool	Rascals	Fall 2023	06/01/23		271	8
	Gina	Pizzier	Preschool	Rascals	Fall 2023	08/01/23		210	8
			(10	•	1-2 of 2 💙			
								Cance	Select

Figure 1.2-4: Select Child Checkbox and Select Button

The Child Progress Report can be pulled for any or all children in the classroom. Reports can be pulled in English or Spanish.

2. Helpful Resources for DRDP Online

- For assistance, please contact 1-800-770-6339 or email <u>DRDPOnline@wested.org</u>.
- To access additional instructions, tip sheets, and video tutorials for DRDP Online, visit the <u>Desired Results for Children and Families/DRDP Online Resources webpage</u>.
- Register for a one-hour <u>DRDP Online webinar</u> and earn professional development hours.
- Sign up for the <u>DRDP Online Update</u> weekly email bulletin.
- Subscribe to the <u>WestEd DRDP Resources</u> YouTube channel.