

# **DRDP** Online Tip Sheet

## **Generating Parent Progress Reports in DRDP Online**

The Parent Progress Report is a summary report for parent conferences to show a child's progress over time. It includes graphics and descriptors to help parents understand the child's rating and additional descriptive information about their progress.

## 1. The Parent Progress Report

#### 1.1. Viewing the Parent Progress Report

- 1. To start, log into DRDPOnline.org with your username and password.
- 2. On the menu bar to the left, select **Reports**. (See *Figure 1.1-1.*)



#### Figure 1.1-1: Reports

3. In the dropdown menu, select Parent Progress Report. (See Figure 1.1-2.)

Reports
Group Report
Cohort Progress Report
Child Progress Report
Parent Progress Report
Class Planning Report
Group Detail Report
Rating Completion

Figure 1.1-2: Parent Progress Report

4. Next, select Rating Period, Site, Classroom, and Age Group. (State and Agency will autopopulate.)

The red asterisk indicates which fields of information are required.

- 5. The State and Agency fields will automatically populate.
- 6. To show the report, select **Show Report**. To download the report, select **Download Report** and choose the PDF option (*Figure 1.1-3*).

Par	rent Progress	Report			
Select rating	t a rating period and cla g periods in the current y	ssroom to generate a report for a rear.	ll the children in the classroor	n. The report will include scale	ed scores for these children in all
:	State *	Agency *	Rating Period *	Site *	Classroom *
	Age Group *		(rall 2023	Fun site	Rascals
				Show Report	Download Report Clear

Figure 1.1-3: Show Report and Download Report

#### 1.2. Showing the Report

The onscreen report will show all the children for the class and age group selected; however, only those with locked ratings will appear. The child's name, classroom, and assigned teacher are at the top of the report (*Figure 1.1-4*).



Figure 1.1-4: Onscreen Report

#### 1.3. Domains and Developmental Levels

The report will chart domain and developmental levels via two color bars depending on which skills are being assessed.

The first color bar indicates developmental levels by color code (Figure 1.2-1).

Gina's Developmental Progress											
Name: Gina Pizzier Drdpld: 1756420 Assessment Date: 8/1/2023 Class: Rascals Teacher: Maria Lazaro, Maria (Teacher) Lazaro											
Site: Fun Site Ag	gency: DEMO Funda	mental									
Approaches to Learning - Self-Regulation The Approaches to Learning skills include attention maintenance, engagement and persistence, and curiosity and initiative. The Self-Regulation skills include self-comforting, self-control of feelings and behavior, imitation, and shared use of space and materials.											
Responding Earlier         Responding Later         Exploring Earlier         Exploring Later         Building Earlier         Building Middle         Building Later         Integrating Earlier											
Fall 2023			+								
At the Exploring Ea	arlier level, your chi	ld is learning h	low to focus atter	ntion on activities	for short period	ds of time, imitate	e words or gestur	res (such as			

Figure 1.2-1: Developmental Levels by Color Code

The second color bar provides the child's overall domain rating for a specific domain, as indicated by a black vertical line (*Figure 1.2-2*).

Site: Fun Site: Agency: Device Fundamental         Image: Pun Site: Agency: Device Fundamental         Image: Pun Site: Agency: Device Fundamental         Image: Pun Site: Pun S										
Responding Earlier Exploring Earlier Exploring Later Building Earlier Building Middle Building Later Integrating Earlier										
Fall 2023										
At the Exploring Ea	rlier level, your cl	hild is learning h	iow to focus atter	ntion on activitie	s for short period	ls of time, imitate	e words or gestur	res (such as		

Figure 1.2-2: Child's Overall Domain Rating for a Specific Domain

Below the color bars is a statement explaining what type of skills children are exhibiting and strategies for families to try at home to support their child's growth and development (*Figure 1.2-3 below*).

Approaches to Learning - Self-Regulation The Approaches to Learning skills include attention maintenance, engagement and persistence, and curiosity and initiative. The Self-Regulation skills include self-comforting, self-control of feelings and behavior, imitation, and shared use of space and materials.										
	Responding Earlier	Responding Later	Exploring Earlier	Exploring Later	Building Earlier	Building Middle	Building Later	Integrating Earlier		
Fall 2023			+							
At the Exploring Earlier level, your child is learning how to focus attention on activities for short periods of time, imitate words or gestures (such as waving goodbye), and seek comfort from special people or objects (like a blanket or stuffed animal). You can support learning and development by making time for unhurried play and by commenting on what you are doing and your child's responses during daily routines. You can also describe what is going to happen next in the routine so that your child can get ready for the next activity. Keep the same general schedule to help your child to know what is going to happen next.										

#### Figure 1.2-3: Explanation of Skills and Strategies to Support Child

The Parent Progress report repeats this information for all domains with sufficient ratings. If a domain does not have sufficient developmental level ratings, the report will display this message: "Not enough rated measures to provide a scaled score" (*Figure 1.2-4*).



#### Figure 1.2-4: Not Enough Rated Measures to Provide a Scaled Score

At the top of the page is also the option to download a report as a PDF. Once selected, you'll see a list of children for whom reports are available. You can download reports for one or multiple children by checking the boxes to the left of their names (*Figure 1.2-5 below*).

Viewi	ng Students	in Rascals							
Sele	ct First Name ↑	Last Name 个	Age Group	Class 🕆	Rating Period 个	Classroom Start 🕆 Date	Classroom End Date	↑ Days Enrolled ↑	Is Locked
	Maria	Lizzo	Preschool	Rascals	Fall 2023	06/01/23		272	۵
	Gina	Pizzier	Preschool	Rascals	Fall 2023	08/01/23		211	₿
			(	10	¥	1 - 2 of 2 💙			
								Cance	Select

Figure 1.2-5: Option to Download a Report as a PDF

### 2. Helpful Resources for DRDP Online

- For assistance, please contact 1-800-770-6339 or email <u>DRDPOnline@wested.org</u>.
- To access additional instructions, tip sheets, and video tutorials for DRDP Online, visit the <u>Desired Results for Children and Families/DRDP Online Resources webpage</u>.
- Register for a one-hour <u>DRDP Online webinar</u> and earn professional development hours.
- Sign up for the <u>DRDP Online Update</u> weekly email bulletin.
- Subscribe to the <u>WestEd DRDP Resources</u> YouTube channel.